

PERSONNEL ALLOWANCE SHEET

VESSEL		UNIT						LOCATION (Home Port)	
FIFTH		BERMUDA LORAN MONITOR STATION						BERMUDA, U.K.	
ENLISTED PERSONNEL									
PETTY OFFICERS	PAY GRADES						TOTAL RATING		
	E9	E8	E7	E6	E5	E4			
BOATSWAIN'S MATE									
QUARTERMASTER									
RADARMAN									
SONARMAN									
CUNNER'S MATE									
FIRE CONTROL TECHNICIAN									
ELECTRONICS TECHNICIAN				1	3	3	7		
TELEPHONE TECHNICIAN									
ETH						1	1		
RADIOAMAN									
YEOMAN									
STOCKKEEPER					1		1		
COMMISSARYMAN									
JOURNALIST									
LITHOGRAPHER									
MUSICIAN									
PHOTOGRAPHER'S MATE									
HOSPITAL COMPSMAN									
DENTAL TECHNICIAN									
MACHINIST'S MATE									
ENGINEAMAN									
BOILERMAN									
ELECTRICIAN'S MATE									
DAMAGE CONTROLMAN									
AVIATION MACH'S MATE									
AVIATION ELECTRONICS TECH									
AVIATION ELECTRONICSMAN		1							
AVIATION ORDNANCEMAN									
AVIATION ELECTRICIAN'S MATE									
AVIATION STRUCTURAL MECH									
PARACHUTE RIGGER									
AEROGRAPHER'S MATE									
STEWARD									
PO (A1)									
TOTAL PETTY OFFICERS				1	4	4	9		
NON-PETTY OFFICERS	PAY GRADES								
	E3	E2	E1						
SEAMAN	2			2					
FIREMAN									
STEWARDMAN									
TOTAL NON-PETTY OFFICERS	2			2					
TOTAL ENLISTED ALLOWANCE → 11									

ALLOWANCE INCLUDES
BILLETS FOR:

ATON: 11

DATE
1 September 1966

APPROVED (Signature and Title)

P. B. TRIMBLE



TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Address reply to:

Commanding Officer
USCG Loran Monitor Station
FPO New York 09560

3531

3 October 1966

From: Commanding Officer, USCG Loran Monitor Station, Bermuda
To: Commander, Fifth Coast Guard District(o-2)

Subj: Loran Station Personnel Allowance

Ref: (a) CCGD5(o-2) ltr of 15 Sep 66, file 3531

1. Reference (a) requested an estimated personnel allowance including job descriptions and quality of work expected. Enclosure (1) is a personnel allowance with rates and ratings and duties assigned. Enclosure (2) is a proposed watch schedule for 42 hours per week per man.
2. Enclosure (1) to reference (a) outlines a personnel allowance that is adequate in all respects except that no provision is made for administrative personnel. This unit is the only overseas station in the Fifth Coast Guard District and has personnel action non existant at other units. These include cost of living allowances, temporary ledging allowances, housing allowances, and rotation of personnel. The maintenance of station administrative files, publications, personnel records and supply records is a full time job for one man. In view of this it is proposed that a YN2 be added to the proposed allowance sheet.

K. D. Rose
K. D. ROSE

Encl: (1) Personnel Allowances
(2) Watch Schedules

Copy to:
CO LORSTA, Carolina Beach with encl (1) and (2)

*Copy,
furnished
e-3
10-19-66*

OAN ROUTING		
Section	Code	Initial
Chief		
Asst.		<i>JFB</i>
Ops&Plan		
Hydro		
Asst.Hydro		
Yeoman		
Secretary		
Stat.Clk.		
Pvt.Aid&File		
A-Action F-File K-Info		



PERSONNEL ALLOWANCE

A. Loran Watch:

1. Allowance - 1 TT3
 3 SN

2. Duties:

- (a) Assist maintenance watch during irregularities
- (b) Make Loran Log and Recording Chart entries
- (c) Obtain 15 minute, hourly, and daily averages on all slaves.
- (d) Maintain communication log and message files.

B. Maintenance Watch:

1. Allowance - 1 ET2
 3 ET3

2. Duties:

- (a) Perform preventative maintenance during watch.
- (b) Order blink and stop blink for out of tolerance conditions
- (c) Order corrections to timing and phase to maintain in tolerance conditions at this station.
- (d) Prepare reports as outlined in station organization book.
- (e) Review Loran Logs
- (f) Train and qualify watchstanders for loran watch and maintenance watch.
- (g) Maintain station log.

C. On Call Maintenance:

1. Allowance - 1 ET1
 2 ET2

2. Duties:

- (a) Perform corrective maintenance during duty period.

3. Dayworker Duties:

- (a) Perform field changes, make non-emergent repairs and conduct calibration of loran, communication and test equipment.

PERSONNEL ALLOWANCE (Continued)

(b) The TT3 is to be relieved by the maintenance watch when teletype equipment maintenance is required.

D. Administrative

1. Allowance - 1 YN2

2. Duties:

- (a) Maintain personnel, health records.
- (b) Maintain station administrative files.
- (c) Maintain allocation control records.
- (d) Prepare requisitions.

WATCH SCHEDULES

A. Continuous Live Watch:

1. Four men are utilized to fill each watch position.
2. Watchstanders are on liberty unless on watch.
3. Schedule:

<u>Week</u>	<u>Duty</u>	<u>Day of Week</u>						
		<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>S</u>
1	00-08	1	1	2	2	3	3	4
	08-16	2	3	3	4	4	1	1
	16-24	4	4	1	1	2	2	3
2	00-08	4	1	1	2	2	3	3
	08-16	2	2	3	3	4	4	1
	16-24	3	4	4	1	1	2	2
3	00-08	4	4	1	1	2	2	3
	08-16	1	2	2	3	3	4	4
	16-24	3	3	4	4	1	1	2
4	00-08	3	4	4	1	1	2	2
	08-16	1	1	2	2	3	3	4
	16-24	2	3	3	4	4	1	1
5	00-08	3	3	4	4	1	1	2
	08-16	2	1	1	2	2	3	3
	16-24	2	2	3	3	4	4	1
6	00-08	2	3	3	4	4	1	1
	08-16	4	4	1	1	2	2	3
	16-24	1	2	2	3	3	4	4

WATCH SCHEDULES (Continued)

<u>Week</u>	<u>Duty</u>	<u>Day of Week</u>						
		<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>S</u>
7	00-08	2	2	3	3	4	4	1
	08-16	3	4	4	1	1	2	2
	16-24	1	1	2	2	3	3	4
8	00-08	1	2	2	3	3	4	4
	08-16	3	3	4	4	1	1	2
	16-24	4	1	1	2	2	3	3
9	Repeat Week 1							

4. Utilization. Each man works 42 hours/week.

B. On Call Maintenance:

1. Three men are utilized to fill the required duty.

2. Men are on liberty unless on call or dayworking.

3. Schedule:

<u>Week</u>	<u>Duty</u>	<u>Day of Week</u>						
		<u>S</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>T</u>	<u>F</u>	<u>S</u>
1	Duty	1	2	3	1	2	3	1
	Daywork	123 123 123 123 123						
2	Duty	2	3	1	2	3	1	2
	Daywork	123 123 123 123 123						
3	Duty	3	1	2	3	1	2	3
	Daywork	123 123 123 123 123						
4.	Repeat Week 1							

4. On call watch at night and on weekends is maintained in the barracks or private dwellings.

WATCH SCHEDULES (Continued)

5. Special liberty is granted to on call men for extended calls.

C. Other Watches: The maintenance watch is utilized as a security watch because the station is small. The yeoman is to be utilized for driving duties when required.

LORAN STATION PERSONNEL ALLOWANCE

15

DATE JAN 67

C

UNIT LMS BERMUDA

TYPE OPERATION MON

DISTRICT 5th ANCILLARY FUNCTIONS

FUNCTION	BILLETS REQUIRED	REMARKS
Command	CHRELE	
Electronics		
Supervisor	1 ETC	
Watch Supervisor	1 ET1/1ET2/2 ETN3	
Watch	1 ET3/3 SN	
DAYWORKER		
Administrative Support		
Medical		
Clerical	1 SK2	
Galley		
Public Works		
Supervisor		
Watch		
Mech. Main.		
Bldg. Maintenance		
Ancillary Functions		
Supervisor		
Watch		
Maintenance		

Total 0 - 1-10

Allowance for leave and ineffectives 1

TOTAL RECOMMENDED ALLOWANCE	PRESENT ALLOWANCE	RECOMMENDED CHANGE
0-1-11	0-1-11	0-1-11

REMARKS

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9750 (Rev. 4-6-6)

OPFAC #05-40460
PERSONNEL ALLOWANCE SHEET

DISTRICT: FIFTH
UNIT: BERMUDA LORAN MONITOR STATION
LOCATION (Home Port): BERMUDA, U.K.

GRADE	GEN.	a	b	c	d	e	f	G	H	I	J	TOTAL
COMMISSIONED OFFICERS												
CAPTAIN												
COMMANDER												
LT. COMMANDER												
LIEUTENANT												
LTJG/ENS												
TOTAL (Commissioned)												
CHIEF WARRANT OFFICERS (Except as noted in Remarks)												
BOATSWAIN												
GUNNER												
ELECTRICIAN												
RADIO ELECTRICIAN (G)							1					1
RADIO ELECTRICIAN (O)												
MACHINIST (G)												
MACHINIST (A)												
CARPENTER												
SUPPLY CLERK												
PHARMACIST												
SHIP'S CLERK												
PHOTOGRAPHER												
BANDMASTER												
TOTAL (Warrant)							1					1
COMMISSIONED AND WARRANT OFFICERS												
TOTAL							1					1

COLUMN KEY
Type of Duty
(Shore Units)

GEN: General Assignment
A. Aids to Navigation
B. Aviators
C. Communications
D. Aero. Engineering
E. Civil Engineering
F. Electronics Engineering
G. Naval Engineering
H. Finance and Supply
I. Merchant Marine Inspection
J. Legal

(Floating Units)

a. CO/XO
b. Operations Dept.
c. Engineering Dept.
d. Deck Dept.
e. Supply Dept.
f. Other

APPROPRIATION OR LIMITATION CHARGEABLE

K. Operating Expenses
L. Acquisition, Construction Improvements
M. Reserve Training
N.
O. Other

CIVILIAN PERSONNEL (Effective at Date of Issue Only)																
GRADE	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	TOTAL
K																
L																
M																
O																
TOTAL																

REMARKS

ATON: 1-WO

REASON(S) FOR REPRINT

☐ Routine updating without change.

☐ Change of unit name and/or location.

☐ Change in remarks column/block.

☐ Change in authorized allowance.

☐ Revised edition of Personnel Allowance Sheet.

☒ Other (specify): Establishment of new unit

DISTRIBUTION:
CGD5405 (6)
Bermuda LORAN STA (1)