



cc: ~~Close Out~~
Kargabur

3121

COPY NO. 40
COMCOGARD ACTEUR
LONDON, UK
29 Jun 1993

ACTEUR OPERATION ORDER (OPORD) 01-93
DISESTABLISH LORAN STATION KARGABURUN

REFERENCE: (a) COMDT COGARD OFCO when issued for
Disestablishment Loran Station Kargaburun, Turkey

TIME ZONE: Zulu plus 02 hours.

TASK ORGANIZATION. Commandant (G-NRN) will issue an Operating Facility Change Order (OFCO) to be executed by Commander, Coast Guard Activities, Europe (ACTEUR), reference (a). Commanding Officer, Loran Station Kargaburun/Supervisor, Training and Maintenance Detachment Kargaburun will report directly to ACTEUR on all matters pertaining to this OPORD.

1. SITUATION. Coast Guard Loran Station Kargaburun, Turkey will be decommissioned on 23 July 1993 and be disestablished by 1 September 1993. The Loran Station and its associated real property, General Purpose Property (GP), electronics equipment and all other property deemed excess to the Coast Guard shall be transferred to the Government of Turkey no later than 1 September 1993, subject to negotiations.

a. Enemy Forces.

- (1) Time. Limited time available to disestablish unit.
- (2) In country customs and logistics.

b. Friendly Forces.

- (1) CO, Loran Station Kargaburun (LTJG Rosario)
- (2) Supervisor, Training and Maintenance Detachment Kargaburun (LTJG Thomson)
- (3) ACTEUR staff (project officer - LT Jones)
- (4) COCO MEDSEA Chain (LT Macaluso, LTJG Elbe)
- (5) JUSMMAT (MAJ Tinsley)
- (6) Commandant G-NRN, G-P, G-CP, G-TES, G-ELM, G-ECV

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(7) CG negotiation team (CAPT Doherty, CDR Taggart, Mr. Shoulta, CDR Gazlay, LCDR Loesch)

(8) American Consulate, Istanbul (Consul General)

(9) CG Finance Center

(10) CG Support Center Baltimore

2. MISSION. To disestablish USCG Loran Station Kargaburun, Turkey no later than 1 September 1993.

a. Decommission Loran Station Kargaburun on 23 July 1993 with a small ceremony.

b. After decommissioning continue work to orderly disestablish the station and train Turkish personnel on station operations. This will be accomplished as Training and Maintenance Detachment Kargaburun.

3. EXECUTION.

a. Guiding Principles.

(1) Safety shall be paramount in all phases of this operation and continually systematically stressed in all training and operations with Turkish personnel.

(2) All property essential to station operations (virtually all U.S. Government property) will be transferred to the Government of Turkey.

(3) All individual personal property, owned by Coast Guard personnel assigned, will be property processed for shipment, and customs clearance, to ensure it is expediently shipped to the members next permanent duty station.

(4) Throughout this process, we will strive to minimize unnecessary accounting and administrative changes which could cause confusion or delay of services, e.g., Loran Station Kargaburun's PLAD, OPFAC, PMIS actions may be used until on or about 1 September 1993.

(5) Maintain station and equipment in best possible condition for turnover to the Government of Turkey to facilitate future operation of the station and restoration of Loran operations within the MEDSEA Chain.

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- (6) Negotiations with the Government of Turkey are in progress. ACTEUR will promptly provide amplifying guidance in writing as required.
- b. Concept of Operation. ACTEUR will follow the direction of COMDT (G-NRN)'s OFCO when coordinating all functional aspects of the disestablishment of Loran Station Kargaburun. ACTEUR (1) and (e) will be part of the country-to-country negotiation team. ACTEUR will assign specific administrative and logistic closure tasks to ACTEUR staff elements and subordinate commands.
- c. Specific tasks for ACTEUR (f):
- (1) Make FY 93 and FY 94 funding adjustments.
 - (2) Retain inventory and all documentation of disposal or transfer of reportable GP property under the Property Management Manual, COMDTINST M4500.5, and as per international agreements. Furnish the annotated inventory and all pertinent documents. Prepare Reports of Survey (CG-5269) when appropriate.
 - (3) Arrange the return of any Defense Industrial Plant Equipment Center (DIPEC) material on loan to Loran Station Kargaburun. Prior to disestablishment, contact the following office to initiate termination of the loan agreement and obtain disposition instructions for the equipment:

Defense Logistics Agency
Defense Industrial Plant & Equipment Center
DIPEC-OAA
Memphis, TN 38114
(901) 775-6555

The requisition and Invoice/Shipping (DD1149) turn-in documents should reference the DIPEC/CG loan agreement number. A copy of the loan agreement should be attached to the DD-1149.
 - (4) Advise Commandant (G-ELM) when to delete the OPFAC number for Automated Requisition Management System (ARMS), and the Personal Property Accountability (PPA) system.
 - (5) Cancel any existing Inter-Service Support Agreements (ISSAs) and Military Interdepartmental Procurement Requests (MIPRs) with other U.S. government agencies.

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- (6) Provide disposal instructions for the disposal of Morale, Welfare, and Recreation (MWR) inventory, assets (including cash), and liabilities.
- (7) Provide direction on the use, final approval, and closure of IMPAC VISA card accounts.
- (8) Provide direction on the final report and turn-in of Imprest funds.
- (9) Provide disposition of the inventory of commissary provisions and fuel. Reimburse the supply fund for commissary and fuel purchases (because it is a revolving fund).
- (10) Closeout all station financial accounts.

d. Specific tasks for ACTEUR (e):

- (1) Conduct assessment of environmental condition of station. Assess cleanup requirements.
- (2) Supervise cleanup and turnover of all buildings.
- (3) Coordinate Reports of Survey for completion by 31 July 1993. Cancel property agreements in effect for Loran Station Kargaburun. Dispose of real property as per the Real Property Management Manual, COMDTINST M11011.13 and international agreements, and submit recommendations of the Real Property Board of Survey to Commandant (G-ECV-4) for approval.
- (4) Forward vehicle disposal records to COMDT (G-ECV).
- (5) Coordinate DRMO disposal of all hazardous materials not needed to keep station operating beyond one year. Ensure all hazardous materials required for station operations are clearly labeled in Turkish and English, noting the material and the nature of the hazard.
- (6) Coordinate training of Turkish personnel on operation and maintenance procedures of station engineering machinery.

e. Specific tasks for ACTEUR (1):

- (1) Notify Commandant (G-NRN) of disestablishment of unit by record message traffic, with information copy to Commandant (G-CPA-2), CG Institute, CG Supply Center (SUPCEN) Baltimore, CG Pay and Personnel Center (PPC), and CG Finance Center (FINCEN).

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- (2) Submit request to COMDT (G-TTM) to delete all frequency authorizations for Loran Station Kargaburun once radio communications are no longer required. This maybe as late as 31 December 1994 to help the Government of Turkey integrate with MEDSEA Chain operations. Investigate mechanism for Government of Turkey to operate on radio frequencies needed to establish Loran control communications within the MEDSEA Chain.
- (3) Decommission SATCOM equipment and cancel account.
- (4) Investigate procedures required for Government of Turkey to obtain software licence for UNISYS hardware used for communications link with MEDSEA Chain.
- (5) Coordinate training of Turkish personnel on operation and maintenance procedures of station electronics and communications equipment.

f. Specific tasks for ACTEUR (p):

- (1) Notify CG Institute and Pay and Personnel Center, include a roster of personnel affected by this change.
- (2) Terminate civilian national employees effective by 1 September 1993. Prepare SF-52s for employment termination. Draft official correspondence to servicing civilian personnel office announcing Reduction In Force (RIF) as a result of base closure. Coordinate directly with the servicing civilian personnel office.
- (3) Issue appropriate press release(s).
- (4) Coordinate with Commanding Officer, Loran Station Kargaburun Decommissioning ceremony for 23 July 1993. Include appropriate Turkish and U.S. officials posted in Turkey with an opportunity for a government representative to speak.

g. Specific tasks for COCO MEDSEA:

- (1) Closeout and retain all Loran operations records for Loran Station Kargaburun as per, para. 2.E.4.i. of Aids to Navigation Manual, Radionavigation, COMDTINST M16500.13.

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- (2) Issue appropriate user notifications of station decommissioning on or about 23 July 1993 per encl (2) to Tab A to Appendix 1 to Annex N to COMCOGARD ACTEUR SOP.
- h. Specific tasks for CO, Loran Station Kargaburun/ Supervisor, Training and Maintenance Detachment Kargaburun:
- (1) Submit form CG-4183, Change of Mailing, Freight, and Billing Address according to instructions on the June 1989 revision of the form at least 30 days prior to disestablishment. A second CG-4183 must be submitted to Coast Guard Supply Center Baltimore for the deletion of the Navy "N" service UIC under the instructions in the Supply Policy and Procedure Manual, COMDTINST M4400.19.
 - (2) Forward a list of historical artifacts to Commandant (G-CP) no later than 30 days prior to disestablishment. Artifacts must be shipped directly to the Coast Guard Exhibit Center, 6501 LaFayette Avenue, Riverdale, MD 20737 unless otherwise authorized by Commandant (G-CP/H). Include items that reflect the history and traditions of the CG and its operations. Artifacts include, but are not limited to: bells, flags, pennants, identifying signs, artwork and plaques of historical interest, clocks, insignia, memorabilia, and any items which represent the uniqueness of the service.
 - (3) Conduct an inventory of General Purpose (GP) property to verify accuracy of current property listings.
 - (4) Provide final inventory of STU III material to the ACTEUR STU III custodian.
 - (5) On a date directed by the ACTEUR Security Manager, mail STU III telephone and secure fax equipment to ACTEUR by U.S. registered mail. Separately, mail STU III key material to ACTEUR by U.S. registered mail.
 - (6) Destroy all classified material and forward certificates of destruction to the ACTEUR Security Manager.
 - (7) Contact parent AAFES account for disposition of AAFES Satellite inventory, assets (including cash) and liabilities.

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- (8) Perishable items or items considered to be hazardous to health shall be removed from the property prior to its processing for disposal. Hazardous items shall be disposed of as per current sanctioned procedures.
- (9) Dispose of medications and controlled drugs per CG Medical Manual, COMDTINST M6000.1B, Chapter 10.
- (10) Review all outstanding purchase orders, including BPAs and recurring purchase orders, and prepare modifications to cancel any outstanding purchase orders for material/services no longer needed. Ensure receiving reports have been forwarded to FINCEN for all completed purchase orders.
- (11) Ensure all obligations are cancelled or modified. Cancel all outstanding ARMS requisitions. Forward all open procurement files and completed procurement files not disposed of under other instructions in this OPORD to ACTEUR. Forward LUFs data file, complete with all accounting/document control files to ACTEUR (f).
- (12) Submit enlisted dining facility closing report. This report should include status of inventory, by item and amount, transferred/disposed of by survey, etc. per the CG Subsistence Manual, COMDTINST M4061.3.
- (13) Return all unused urinalysis supplies to ACTEUR PERSRU.
- (14) Transfer government vehicle to Government of Turkey. Provide transfer document/DD-1149, clearly identifying vehicle by make/model and serial number, Part II of the CG-4327 Vehicle Acquisition and Disposition Report completely filled out, including final odometer reading and signed, and the old license/DOT Tags to ACTEUR (e), Attn: CWO Peterson.
- (15) Follow the Paperwork Management Manual, COMDTINST M5212.12, when disposing of administrative records. Package correspondence files and station administrative records which require retention and send to ACTEUR (p) for final disposition.
- (16) Send Loran operational records to COCO MEDSEA Chain for retention. Package separately according to required storage duration as specified in COMDTINST M16500.13, 2.E.4.i, table 2-4.

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- (17) Remove all U.S. Coast Guard signs at the site. Ensure all unit signs are removed, destroyed and disposed of properly. For property excess to the needs of the Coast Guard, render unreadable any identifying tags which displays ownership by the "U.S. COAST GUARD."
- (18) Clean the interior of all buildings and provide keys to the appropriate on-site Government of Turkey representative.
- (19) Report completion date via message:
 - (a) Amount of AFC-30 unit OPTAR funds released.
 - (b) Status and disposition of all accounts: Commissary, Accountable forms, CMC, Morale funds, NMPS movies, AFRS equipment, operational records, ESO/Dantes account, Post Office account, exchange account and correspondence files.
 - (c) Gallons and dollar amounts of fuel remaining.
- (20) Conduct and supervise the training of Turkish personnel in the operations of engineering machinery, communications, and electronics equipment.
- (21) Provide Reports of Survey (CG-5269), prepared and processed as per the Supply Policy and Procedures Manual, COMDTINST M4400.19 for commissary provisions and fuel.
- (22) Review all outstanding requisitions to determine if cancellations should be submitted. Use mass cancellation procedures provided in the Supply Policy and Procedure Manual as necessary.
- (23) Cancel any existing service contracts with local suppliers.
- (24) Delete all computer files from CGSWS hard disks. As appropriate, destroy, or forward to ACTEUR (1), all floppy disks which contain Coast Guard information.
- (25) Pack and ship all property identified as not in excess to Coast Guard needs.
- (26) Coordinate customs clearance and shipment of all individual personal property owned by Coast Guard personnel.

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- i. Coordinating Instructions. This Operation Order becomes effective upon receipt.
4. ADMINISTRATION AND LOGISTICS.
 - a. Logistics. Transportation to and from Istanbul will be provided by USCG vehicle. Transportation for Government of Turkey personnel must be provided by the Government of Turkey.
 - b. Services. All contracted support services shall be continued until no longer necessary or as close to 1 September 1993 as possible.
 - c. Personnel. Coast Guard personnel assigned to Loran Station Kargaburun/Maintenance and Training Detachment Kargaburun shall detach when directed. Coast Guard personnel will depart during the latter part of August 1993.
5. COMMAND & CONTROL.
 - a. Command, Control, and Communications.
 - (1) ACTEUR (1) shall submit necessary correspondence to delete call sign from applicable publications and delete frequency plan P20.06, P20.07, P20.08, and P20.09 from Radio Frequency Plan, COMDTINST M2400.1F. This may be delayed until 1 January 1995 if required by COCO MEDSEA Chain to help reintegrate Loran Station Kargaburun within the MEDSEA Loran-C Chain.
 - (2) ACTEUR (pr) shall cancel general message distribution to COGARD LORSTA KARGABURUN TU effective 1 September 1993.
 - b. Coordinating Instructions:
 - (1) This OPORD is effective upon receipt for planning purposes and for execution according to the timetable established by this plan and future additional amplifying information.
 - (2) ACTEUR is the primary coordinator for the execution of this OPORD. ACTEUR point of contact is LT Dale Jones, 44-71-872-0936, DSN: 235-4272, email: LT D JONES/ACTEUR.

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- (3) Additional amplifying information will be provided as soon as it becomes available; such as, developments through country to country negotiations.
- (4) Direct liaison when necessary is authorized.

Laurence H. Somers
LAURENCE H. SOMERS

DISTRIBUTION: CG LORSTA Kargaburun
CG LORSTA Sellia Marina
CG LORSTA Lampedusa
CG LORSTA Estartit
CG SUPCEN Baltimore
CG LANTAREA
CG MLCLANT
CG FINCEN
CG PPC
CG Institute
CG ACTEUR
CG TISCOM
COCO MEDSEA Chain
COMDT (G-NRN, G-CP, G-CP/H, G-TES, G-TEO, G-TGC,
G-TTM, G-CFM, G-CBU, G-ECV)
American Embassy, Ankara
American Consulate, Istanbul
CINCUSNAVEUR (N5, N3)
JUSMMAT

SUMMARY OF PERSONNEL ALLOWANCE ACTION

LORAN STATION KARGABURUN TURKEY
(96-40113)

DELETE DATE

1-LTJG	1	SEP	93
1-ELC4	1	SEP	93
1-ETC	1	SEP	93
1-MKC	1	SEP	93
1-EM1	1	SEP	93
1-ET1	1	SEP	93
1-SS1	1	SEP	93
1-DC2	1	SEP	93
1-HS2	1	SEP	93
1-MK2	1	SEP	93
1-SK2	1	SEP	93
2-ET3	1	SEP	93
1-MK3	1	SEP	93
2-SN	1	SEP	93